

## Library Online Resource Guide

Please use the library homepage as your jumping off point for accessing the online resources that we offer. The library homepage can be found here:

<https://www.naropa.edu/academics/library/>

Please navigate through the library site, instead of looking up a database through the open internet and navigating that way. This way you will be prompted to log in with your MyNaropa network username and password to access resources to which we subscribe, so to gain the fullest access possible to materials.

### Electronic Book Collection

Navigate to the **Finding Research Resources** page:

<https://www.naropa.edu/academics/library/finding-resources/>

Open the drop-down menu for **Finding Books**, then select **Ebscohost E-Book Collection**. You will be prompted to log in with your MyNaropa username and password. Once you log in, you will be able to access the electronic book collection.

One nice thing about electronic books is that you can search the text of the book for a word or phrase. To take advantage of this, click on the hyperlinked title that is of interest to you, then click on the PDF or EPUB full text of the book to the left of the screen. You can then access the options for utilizing the book that appear above the text of the book, toward the top of the screen and to the left. One of the options is “search within” option. Click on this option; you will get a search field in which you can type in any word or phrase.

You can also save pages, chapters, or a portion of the book; just click on Save Pages, and then choose what you would like to save. For each book, there will be a limit to what you can save, based on certain rights that are unique to each book publisher.

## Databases & Journals

Naropa Libraries offers access to several online periodical indexes of abstracts, journals, and other research databases, many with full-text access to materials.

Navigate to the **Finding Research Resources** page:

<https://www.naropa.edu/academics/library/finding-resources/>

Open the drop-down menu for **Finding Articles**, then select **Research Databases**.

Databases are organized by discipline, and also lower down you will see that they are organized in an alphabetical list for your convenience. You will use your MyNaropa username and password to access the database or journal of your choice; after clicking on a title, you will be prompted to log in with your Naropa network information.

You may also search for journals that we subscribe to by accessing our **Library Discovery Catalog**. Links to the catalog are found throughout the library site.

<https://naropauniversity.on.worldcat.org/discovery/>

## Interlibrary Loan Article Requests

**To make Interlibrary Loan article requests**, please email complete citation

information in the style of your choice (MLA, APA, Chicago, etc...) to:

[library@naropa.edu](mailto:library@naropa.edu)

The **bibliographic information must be complete**, so it must include: author, date published, title of article or chapter, title of source, volume, issue, page range, and DOI if applicable.

Navigate to the **Interlibrary Loan** page for more information:

<https://www.naropa.edu/academics/library/interlibrary-loan-services/>

### **Naropa University Digital Archive**

Enter the **Naropa University Digital Archives** here:

<https://cdm16621.contentdm.oclc.org/>

This resource contains approximately 2,000 audio recordings from our institutional archives.

The audio files have been digitized from the Naropa audiotape collection, which consists of over six thousand tapes of events at Naropa University over its forty-five-year life span. These tapes include seminal events in the world of education and the arts, including important writers, teachers, and religious leaders. The collection grows every year, as new conferences, the Summer Writing Program, and visiting faculty workshops and lectures are recorded and added to the collections.

### **Need Help?**

To contact us email: [library@naropa.edu](mailto:library@naropa.edu)

If you suspect there is an issue with your Naropa network information not working, please contact IT Helpdesk at [helpdesk@naropa.edu](mailto:helpdesk@naropa.edu)