



NAROPA UNIVERSITY  
STUDENT ADMINISTRATIVE SERVICES

## Spring 2010 Drop/Add and Withdrawal Schedule

**IMPORTANT:** Some shortened courses, including weekend courses are on a separate drop/add schedule. See the printable or web based course schedule for details on specific courses.

Courses on standard schedule including Private Music Lessons, Consortium Agreement courses & Independent Study courses for Spring 2010 follow this schedule:

Dates	Percent Refund	Action
Until midnight, Jan 21	100% (tuition & fees)	Drop or Add
Jan 22 – 29	80% (tuition only)	Withdraw
Jan 30 – Feb 5	50% (tuition only)	Withdraw
Feb 6 – 12	20% (tuition only)	Withdraw
Feb 13 – 19	0% refund	Withdraw
Feb 20 and after	Drops or withdrawal not permitted	

**Note:** All changes to student schedule are made by the student via web registration, with the following exception:

*Consortium Agreement Courses, Private Music Lessons and Independent Studies are added to a student schedule by submitting the completed, approved form to Student Administrative Services during business hours on or before January 21. All audit forms for classes on standard schedule also due this day.*

**Need to change grading type? Submit the form “Application to Change to Grading Type” to Student Administrative Services before the end of drop/add for the course.**

October 2, 2009