



NAROPA UNIVERSITY
OFFICE OF THE PRESIDENT

Board of Trustees Update and Reorganization

February 25, 2010

The board of trustees just completed its February visit, and I would like to report to you on the meeting and some of the conversations in which the board was engaged, including the Senior Staff reorganization.

After a two-hour board orientation, we began our sessions on Wednesday, February 17 at 2 p.m. I shared the president's report and highlighted some successful accomplishments of staff, faculty and students as well as discussed some of the details surrounding the budget initiatives. We did discuss some key assumptions as we approach our budget initiatives, such as the assumption that Naropa University should be operating with a balanced budget.

The board of trustees also heard a thorough report on the tremendous work done by John Davis, Stuart Sigman and Suzanne Benally, and members of the Self Study Committee in relationship to the self-study report completed as part of the accreditation process. If, as a member of our community, you have not seen this document, you may access it via the web: <http://eropa.naropa.edu/staff/selfstudy/>.

After some committee meetings, the board gathered in the Performing Arts Center for a dinner with faculty. Several faculty members discussed their usage of contemplative pedagogy in the classroom and the board engaged in dinner conversation with a number of faculty members. At this time, the board of trustees also recognized the diligence and achievements of Sue Evans, who is leaving the post of vice president for business and finance. She was presented with a gift by Marty Janowitz, chair of the board of trustees.

A report from Phil Battos, our student trustee, followed as he shared some of the campus needs as well as provided encouragement in the level of student engagement with the Student Union of Naropa (SUN).

Some board members took the opportunity to spend one hour in the classroom, providing them the ability to interact with students and professors. Later in the day, Deb Piranian joined the trustees to explain the work of the University Budget Committee (UBC) and the important work in which they are engaged as they seek to guide the Naropa University Budget Initiative. The board also spent further time in committee meetings

and in executive session.

Thursday evening, the board of trustees met once again in the Performing Arts Center, but this time, to engage in dialogue with students. After a discussion, a panel of four students shared their Naropa experiences.

On Friday morning, the trustees gathered to hear reports from the various committees and to make decisions on some key considerations. Some of those considerations included:

- **Tuition for the 2010–2011 Academic Year.** The board of trustees voted to increase tuition for next year by 6.5% for undergraduate students and by 4.5% for graduate students.
- **Financial Aid for the 2010–2011 Academic Year.** The board of trustees voted to allocate an additional \$150,000 to undergraduates from the operating budget and an additional \$50,000 to graduate students from the reserve, above the normally budgeted amount.
- **Reserve.** The board voted to replenish the reserve account to its usual level of \$500,000 through tuition revenue.
- **Student Activities Fee.** The board of trustees approved a recommendation that was proposed by the student trustee on behalf of the Student Union of Naropa (SUN) to establish a student activities fee of \$25 per semester, such fee to be implemented for the fall semester of 2010. Questions about the fee should be directed to SUN.
- **Campus Master Planning.** The board spent a great deal of time discussing this concept and how Naropa should advance the need to develop a master plan while balancing the needs inherent in the academic plan and the strategic plan.
- **Authentic Leadership Program.** The board accepted a recommendation from the Innovations Task Force to move forward with the development of a business plan to expand the Authentic Leadership program.
- **Future Meeting Dates.** The board approved the following dates for meetings of the board of trustees: September 23–25, 2010; February 17–19, 2011; May 5–6, 2011; September 22–24, 2011; February 16–18, 2012; and May 10–11, 2012. The next meeting of the board is scheduled for May 6–7, 2010.
- **Senior Staff Reorganization.** In executive session, the board of trustees approved the reorganization of the senior administration of Naropa University as proposed by the president and with revisions developed in executive session. The approval acknowledges and endorses the following:
 - *Structure:* The reorganization called for four organizational divisions within the university: The Division of Academic Affairs, the Division of Finance and Business Administration, the Division of Student Affairs and Enrollment Management, and the Division of Development and External Relations. They will respectively be led by a senior leadership team comprised of the provost and vice president for academic affairs; the senior vice president for finance and business administration; the vice president for student affairs and enrollment management; and the vice president for development and external relations. In addition to the president, the provost and vice president for

academic affairs and the senior vice president for finance and business administration will serve as official officers of the university. The board also approved the creation of the position of dean of faculty to be contained within the division of academic affairs.

- Staffing: The board supported a graduated process to develop and implement the new organizational structure and roles. The board approved the appointment of Stuart Sigman as provost and vice president for academic affairs and Cheryl Barbour as acting vice president for student affairs and enrollment management. The board also acknowledged the appointment of Todd Kilburn as chief administrative officer. All other senior staff not noted above will remain in their current positions until the permanent vice presidents are hired and each area is reorganized under the new leadership.
- President's Cabinet: The new President's Cabinet will be comprised of the provost and vice president for academic affairs; the senior vice president for finance and business administration; the vice president for student affairs and enrollment management; the vice president for development and external relations; the chief diversity officer; and the chief administrative officer.
- Advisory Council: While not formally part of the President's Cabinet, the reorganization will establish the Advisory Council to the President and the President's Communication Forum.

For further information on the reorganization, visit www.naropa.edu/reorganization.

Following the official meeting of the board of trustees, a board retreat was held on Friday afternoon and Saturday morning, February 18 and 19, for board members.

If you have any further questions about the meetings of the board of trustees, please contact my assistant, Nancy Nowell at nnowell@naropa.edu.

In the spirit of service,

Dr. Stuart C. Lord
President