

NAROPA WRITING CENTER APPLICATION

DUE July 31, 2009

Department: Naropa Writing Center

Number of Hours: 10 or flexible

Pay: \$10/hour

The Naropa Writing Center (NWC) is looking for graduate students—**FROM ALL DISCIPLINES**—interested in becoming Writing Fellows. We particularly encourage candidates who will contribute to the diversity of the center to apply. The NWC is a free service that offers one-on-one writing consultation in a positive, relaxed atmosphere. The center's goal is to provide immediate feedback, to attend to writing questions and concerns, and to facilitate a space where writers (students, faculty, staff, and alumni) may actively engage in the many stages of writing.

Responsibilities:

1. Work approximately 10 hours per week in the Naropa Writing Center.
2. Consult with student writers visiting the NWC.
3. Plan workshops as requested by director.
4. Attend meetings.
5. Aid with the day-to-day functioning of the NWC.
6. Please note: once training is completed, other opportunities are available such as TAing/teaching an undergraduate writing course. Additional opportunities are dependent upon availability, skill, experience, and budget.

Qualifications/Criteria:

1. Applicants must be Naropa graduate students who demonstrate advanced writing ability and an interest in studying writing pedagogy.
2. Writing Fellows are required to attend an orientation and take a three-credit hour pedagogy seminar in fall for elective credit. This course examines composition and writing center pedagogy and offers a strong foundation for those interested in teaching in the future.
3. Strong interpersonal and collaborative work skills are required.
4. Previous experience with teaching or writing centers is desirable but not essential.
5. Experience with learning disabilities, nonnative English speakers, and diversity awareness is a plus.

Application Process:

Interested candidates should send the following:

1. NWC Application.
2. Statement of Interest: In two-four pages explain why you want to study writing pedagogy and work for the NWC. What strengths would you bring to our center, including but not limited to your experiences with teaching and writing centers (work, service, education, training, etc.) or your diverse background (work, service, education, personal, etc.) that might broaden or support the NWC?
3. Résumé or Curriculum Vita.
4. Writing Sample (an academic paper demonstrating your critical thinking skills, 5–7 pp.).
5. Please note: Interviews will be held in August.

For Full Consideration Applications Must Be Received By July 31, 2009.

Send applications to: Melissa Root, NWC Director / Naropa University / Naropa Writing Center / 2130 Arapahoe Avenue / Boulder, CO 80302. Email mroot@naropa.edu or call 303.245.4709 for more information.